



6 Cups to Success Mentor Program

Do's & Don'ts

Do:

1. Review the student profile provided.
 - a. RSVP for the group meetings offered by the school your mentee attends.
 - b. Complete the This is Me icebreaker forms & share back and forth at the first meeting
 - c. Schedule the next meeting before you leave.
 - d. We do not recommend meeting during the lunch period as it does not provide 45 – 60 minutes to meet and review next steps.
 - e. Provide the student with the 6 Cups to Success water bottle and College / Career Planner. When time permits, possibly during the second meeting, review the website with them so that they can become familiar with resources that are available to them.
2. It is recommended that you meet the student in a public setting, the school, restaurant, park, etc.
3. Meet with the mentee 6 times throughout the school year for 45 minutes to 1 hour.
4. Share information and reminders with the mentee that you receive from the Tuolumne County Superintendent of Schools (TCSOS).
5. Share your experience with the student, be sure to include the best things about college and the challenges that you faced. Be sure to tell them how you overcame the challenges.
6. Take a laptop, iPad or other device if available when meeting with your mentee. Helping them complete financial aid applications or college applications on a smartphone is extremely difficult for both of you to see, however, it is possible.
7. Support the student as much as possible. Try to guide without pushing.
8. Stay in communication with TCSOS staff, Amy Emerald to let them know how things are going. If the student is not responding do not wait weeks to request assistance. Reach out after 2 or 3 times with no response.
9. Contact TCSOS staff, Amy Emerald for information and resources that you or the mentee need.
10. Share any concerns. While you are not a “Mandated Reporter” TCSOS is, so if you suspect any type of neglect or abuse you must report it to the TCSOS CCP staff within 24 hour of becoming aware of the possibility.

Don'ts:

1. Do not put yourself in harm's way. We strongly recommend you meet in a public place such as a coffee shop or cafe.
2. Be careful to share your thoughts and insights without being directly contrary to the mentee's parents.
3. Do not transport the mentee without having 1st completed the TCSOS requirements to do so.
4. Do not drink alcoholic beverages in the presence of the student.
5. If connecting with your student via social media please be cognizant of appropriate content.
6. Avoid engaging in political or religious theological conversations.

Possibilities:

1. Group college campus tours.
 - a. If and when your mentee would like to do a specific college campus tour we can checkout TCSOS vehicles and transport mentors and mentees for a prearranged visit (up to 3 mentors and 3 mentees at a time.)
 - b. When the time arrives please let us know if you would like to take part in this:
 - i. Indicate which campus(es)
 - ii. Include possible dates
2. Share information or best practices that you hear about with all mentors.
 - a. You can forward the information, links, etc. to Amy, aemerald@tcsos.us; and request that we share it with all mentors and possibly add it to our monthly reminders.
3. TCSOS staff can meet with you and your mentee if additional 1:1:1 support is needed.

We will have an end of year 6 Cups to Success celebration for mentors, mentees and their families, school coordinators and TCSOS staff. Attendance is optional.

Thank you for volunteering!

